

NEW GERMANY CITY COUNCIL WORKSHOP  
JUNE 13, 2023

Workshop called to order at 5:36 PM by Mayor Steve Van Lith. with the following members present: Steve Van Lith, Thomas Mielke, Ty Turnquist, and Shirley Jaeger.

Purpose of these workshops is to identify public works staffing needs and administration staffing needs.

Review and create job descriptions

Work on developing a wage and classification steps

Update personnel policies

Noted that FAML will begin in 2026 and we need to begin budgeting for that.

Ty had a graph design where you would rate the importance of the job needs and then have a pay scale to meet those needs over several years.

There would also be another graph for the benefit package to go with each job.

Was decided to focus on the needs of the administration first, we would ask the present city clerk to give a complete job description of her duties and what she would expect from an administrative assistant.

Workshop adjourned at 6:20 PM.

Respectfully Submitted

Shirley Jaeger  
Council Member