

## CITY COUNCIL MINUTES – APRIL 21, 2020

A. CALL TO ORDER: The Regular City Council meeting was held April 21, 2020 in the city hall basement which accommodated the 6 ft social distance requirement. Mayor Van Lith called the Council meeting to order at 7:00 p.m., those present were: Mayor Van Lith, Councilpersons Shirley Jaeger, Ty Turnquist, Thomas Mielke. Others present were: City Clerk – Twyla Menth. Audience members were:

B. CITIZEN COMMENT- None.

C. APPROVAL OF AGENDA: Turnquist moved and Jaeger seconded approval of agenda with the addition of Resolution 2020-12. The motion carried. 4/0

D. APPROVAL OF MINUTES:

1. Mielke moved and Jaeger seconded approval of April 7, 2020 minutes with the addition of meeting was conducted in the basement of the hall, with 6 ft social distance requirement. The motion carried. 4/0

E. ITEMS TO BE DISCUSSED:

1. Dave Hubert will be entering retirement in the near future. New contact from the firm will be Ron Blum or Mike Melchert. They will attend a future meeting for introduction when the COVID 19 is no longer a threat.

2. Mayor Van Lith read the resignation of Council Member Nick Hartwig; Nick is moving out of the city. Turnquist moved and Mielke seconded accepting Council Member Nick Hartwig's resignation letter effective immediately. The motion carried. 4/0

Resolution 2020-12 A Resolution Declaring A Vacancy Exists in the Position of Council Member. Council had a discussion on appointing previous submitted applications until November election. Jaeger moved and Turnquist seconded approving Resolution 2020-12 with adding verbiage to 2) That the City Council shall seek to appoint an individual to fill the vacancy until a special election can be held at the next City general election, to elect an individual to serve the remainder of the unexpired term (2 years). The motion carried. 4/0

F. SHERIFFS REPORT: No report.

G. FIRE DEPARTMENT REPORT: No report.

H. TREASURE REPORT: The Treasury report noted that the General Fund balance was \$503,446.92, which includes the (2) CD's in the amount of \$49,723.00. The investment account balance is \$1,000,910.35. Jaeger moved and Mielke seconded approving the Treasure report. The motion carried, unanimously. 4/0

Council reviewed the first quarter revenue and expense information.

I. APPROVAL OF CLAIMS: Jaeger moved and Turnquist seconded approving the claims in the amount of \$15,582.53. The motion carried, unanimously. 4/0

J. WATER SEWER REPORT:

1. After doing some research with the new utility software they have located us a different hand held, (handheld is free of charge) that should work with the new software and we will no longer need the obsolete connect software.

K. BUILDING PERMIT UPDATE: None to report.

L. COMPLAINT LOG: Basketball stand/hoop on Park Street East; resident has moved.

M. PUBLIC WORKS: Steve Van Lith explained what he has worked out with Bob's repair on the lawnmower trade in program for 2020. City will keep this year's lawnmower until 2021 and will pay \$2,000 at trade in time on another 60" (\$1,000 per year). Current lawnmower engine is under warranty, currently 138 hours on lawnmower, estimating to be over 300 if city keeps for another year, Bob approved additional hours. Steve reported we will need to change the fluids and Bob's estimate for this was approximately \$200.

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Turnquist moved and Jaeger seconded approving the amendment to the Lawnmower trade in program with a \$2,000 payment in 2021, Van Lith will sign the agreement with Bob's Repair. The motion carried. 4/0  
Van Lith will have seasonal employee Jim Heimerl start with cleaning of the parks this week.

N. PARKS REPORT: Jaeger reported the Commercial Club has paid the Strehlke bill for the krommer. Jaeger also noted it could be slow for the ball season at the parks this year.

O. MAYORS REPORT: Nothing further to report.

P. CITY CLERK REPORT: Met Council will have the engineers directly submit their bills to them in regards to regionalization research. Comp Plan is in the final stage and should be finalized mid-May. Will move forward with scheduling street sweeping. May 5 will be public hearings in conjunction with the Council meeting and also have a few ordinances that will have amendments; will send ordinances prior to the meeting for Council to review; City Attorney is finalizing.  
Brief discussion on spring cleanup; unknown as of this time, waiting to hear from Republic and the governor's orders. Garbage contract is also up in September of 2020; RFP for garbage services.

Q. OLD BUSINESS:

1. Hall Contract – Clerk asked questions she had with the updated hall contract and Council reviewed; will update.

2. Floor quote – Janitor would really like flooring verses carpet. Carpet is much harder to maintain and we do not have carpet cleaning machines to be cleaning after each rental. Janitor would like to explore more options on flooring, hold off until we get more bids or research.

3. Turnquist requested a discussion on non-complaint parking lots in the city, they are not going through the Planning Commission protocol as they should; T-Road is thought to be one of the parking lots that were non complaint, 10-foot buffer to Residential district. Clerk is to mail a letter stating non complaint and to abate the parking lot with ordinance violation and return to green, they are welcome to submit a new design plan to the Planning Commission to become complaint if they choose.

R. NEW BUSINESS: Turnquist mentioned he joined in the LMC webinar on COVID 19 and open meeting law today and it was very informational, anyone interested it is again on Friday.  
Turnquist mentioned if Council would have any interest in issuing township building permits, within a two-mile radius in regards to building design aesthetics for future growth if ever annexed. Council had a discussion and declined to research any further at this time.

S. ADJOURNMENT: Turnquist moved and Jaeger seconded adjourned the meeting at 8:16 PM. The motion carried. 4/0

Respectfully Submitted, \_\_\_\_\_ Twyla Menth, City Clerk-Treasurer