

CITY COUNCIL MINUTES – SEPTEMBER 18, 2018

A CALL TO ORDER: The Regular City Council and the Jaguar Public Hearing was held September 18, 2018 in the city council room of the New Germany City Hall. Mayor Van Lith called the Public Hearing and Council meeting to order at 7:00 p.m., those present were: Mayor Van Lith, Councilpersons Shirley Jaeger, Ty Turnquist, Cathy Ruschmeier, and Nick Hartwig. Others present were: City Clerk – Twyla Menth. Audience members were: Karen Cavett & Justin Black with SEH, Kristine Anderson with Jaguar and Steven Young with Herald Journal.

Kristine Andersen was present from Jaguar and explained to Council how Jaguar is looking forward to provide video service to the residents of New Germany. They have had a very positive response from residents on the services that they would provide. Andersen went on to say they are hopeful to a yes vote at the October 2 Council meeting; they have video contracts that cannot be finalized until the Franchise agreement is accepted. Norwood and Hamburg have very similar agreements as New Germany and Hamburg share the same attorney; both do not have the \$10,000 performance bond. Mayor should have a finalized Franchise agreement next week or two, Jordan was approved last night and they do not have the \$10,000 performance bond; Jaguar will always provide the construction bond. Van Lith stated the Public Hearing will be left open for a while and the Council meeting will continue.

B. CITIZEN COMMENT: No comments.

C. APPROVAL OF AGENDA: Turnquist moved and Jaeger seconded approving the agenda. The motion carried, unanimously. 5/0

D. APPROVAL OF MINUTES:

- Turnquist moved and Jaeger seconded approval of the September 4, 2018 minutes. The motion carried, unanimously. 5/0
- Jaeger moved and Ruschmeier seconded approval of the Jaguar Workshop minutes on August 29, 2018. The motion carried, unanimously. 5/0
- Turnquist moved and Jaeger seconded approval of the Budget Workshop minutes on July 24, 2018. The motion carried, unanimously. 5/0

E. SHERIFFS REPORT: August 2018 monthly report was available for anyone to review. Officer Stahlke has been working on trailer issue on State Street S.

F. FIRE DEPARTMENT REPORT:

- Mayor Van Lith reported Mark Unglaub who has been on the Fire Department for 33-34 years has submitted his resignation. Mark was a secretary and the gambling manger for many years. Turnquist moved and Ruschmeier seconded accepting the resignation of Mark Unglaub from the New Germany Fire Department. The motion carried, unanimously. 5/0

G. TREASURE REPORT:

- The Treasury report noted that the General fund balance was \$1,446,827.17, which includes the CD's balance of \$48,880.26. Turnquist moved and Jaeger seconded approval of the Treasure report. The motion carried, unanimously. 5/0
Monthly bank reconciliation was also included for Council to review.

H. APPROVAL OF CLAIMS: Jaeger moved and Turnquist seconded approving the claims in the amount of \$29,896.39. The motion carried, unanimously. 5/0

I. WATER SEWER REPORT:

- Karen with SEH went through the wastewater compliance schedule that has been approved by MPCA. Karen explained that the City is having issues meeting the new state required phosphorus limits. Karen explained that Henning will be placing a ring around the effluent pipe so water can flow out and solids remain in; hopefully this fall. Karen noted that alum is the chemical feed that will be need to be dispersed into the ponds; alum can be dispersed with a duck boat/motor and attaching a gunny sack with the alum granules dispensing as you drive the boat around the ponds. This method is a proven method with other cities, purchase boat/motor in 2019. Hawkins will do the testing for free and this will determine the correct amount of alum that will be needed to treat the phosphorus issue explained Karen. Karen also noted this is phase 1 of the plans, next will be the facility plan

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to address the capacity issue of the wastewater plan; they will review the best options for the city, there is also some grant funds available for the facility plan. Turnquist moved and Ruschmeier seconded approving the proposed compliance schedule to MPCA. The motion carried, unanimously. 5/0

J. ITEMS TO BE DISCUSSED:

1. Justin Black with SEH was present to touch base with Mayor and Council if they had anything they wanted to discuss; checking in. Justin stated Karen has been doing all the wastewater and he speaks with her often on the progress of the compliance schedule/wastewater update. Van Lith noted that the wastewater issue is the highest priority.

2. New Germany Relief Association has donated \$436.20 for Lesco Turfsaver/game saver supplies for the ball park. Ruschmeier moved and Jaeger seconded approving Resolution 2018-19 A Resolution Approving the LG55 Government Approval or Acknowledgement for use of Gambling Funds in the amount of \$436.20. The motion carried, unanimously. 5/0

3. New Germany Relief Association has donated \$600 towards the children's equipment that was rented for the Fire Department Ball Tournament. Jaeger moved and Turnquist seconded approving Resolution 2018-20 A Resolution Approving the LG55 Government Approval or Acknowledgement for use of Gambling Funds in the amount of \$600. The motion carried, unanimously. 5/0

Mayor Van Lith closed the Jaguar Public Hearing at 7:22 PM.

K. BUILDING PERMIT UPDATE: Siding permit @ 530 Broadway Street East.

L. COMPLAINT LOG: Weeds/lawn issues on Lincoln Avenue, trailers blocking the view of street on State Street S, sheds not on private property on Park Street East; all have been dealt with and 2 of the 3 residents are complying.

M. PW REPORT: Van Lith had nothing to report at this time.

N. PARKS REPORT: Jaeger reported there is a September Commercial Club meeting; September 24. Working on Halloween party.

O. MAYORS REPORT: No report.

P. CLERKS REPORT:

- Guide book ad is \$189.
- Clerk reported the attorney is still working on People Service contract; will not include private property sewer laterals, only mains, shutoffs and clean outs. Council had a discussion on private property sewer laterals and ROW.
- Clerk went through the codification of ordinance information; fee is approximately \$7,275., which is payable over two fiscal years or half now and half in 2019; this is figured into the 2019 budget. Clerk reported after reviewing the 2018 budget there could be funds available to start the process this year; Clerk went through where the funds could be pulled from. Ruschmeier moved and Jaeger seconded to proceed forward with the codification of ordinances. The motion carried, unanimously. 5/0
- Clerk explained that Arrow Lift was out to preform the repairs on elevator; after parts were put in it was determined it is an electrical issue. Parts were taken back out and they came out today for an electrical quote for repairs. Repairs for the elevator (electrical) are \$16,056.48 which is about 1/3 of the cost to replace the elevator. Arrow lift warranty's the work on replaced components only. Quote requires 40% down and 60% due after repairs. The maintenance agreement is \$531 per year would be for 8/28/18 – 8/28/2019; this is in addition to the repairs. State representative Paul Anderson was out and has been in contact with Arrow lift on the repairs that are needed. Elevator is continued to be red tag until repairs are completed. Elevator is now registered with state; \$100 fee was in the

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claims. Council had a discussion on repairs vs replacements, no warranties on anything else going wrong with other parts; after discussion they decided to repair. Ruschmeier moved and Hartwig seconded to repair the elevator in the amount of \$16,056.48. The motion carried, unanimously. 5/0

Q. OLD BUSINESS: None at this time.

R. NEW BUSINESS: None at this time.

S. ADJOURNMENT: Ruschmeier moved and Turnquist seconded to adjourn meeting at 7:55 PM. The motion carried, unanimously. 5/0

Respectfully Submitted, _____ Twyla Menth, City Clerk-Treasurer