

## CITY COUNCIL MINUTES – MARCH 15, 2016

- A. CALL TO ORDER: The Regular City Council meeting was held on March 15, 2016 in the city council room of the New Germany City Hall. Mayor Van Lith called the meeting to order at 7:00 p.m., those present were: Mayor Van Lith, Councilpersons Shirley Jaeger, Ty Turnquist, Cathy Ruschmeier and Nick Hartwig. Others present were: City Clerk – Twyla Menth. Audience members present were: Darel Radde, Chief Ruschmeier, and Sara Beavers with Oberloh.
- B. CITIZEN COMMENT: There were no additional comments from the audience.
- C. APPROVAL OF AGENDA: Darel Radde will be added to the agenda as J2. Jaeger moved and Turnquist seconded approval of the agenda with addition. The motion carried, all in favor.
- D. APPROVAL OF MINUTES: Ruschmeier moved and Turnquist seconded approval of the March 2, 2016 minutes. The motion carried.
- E. SHERIFFS REPORT: Council reviewed Sheriff Report.
- F. FIRE DEPARTMENT REPORT:
1. Mayor Van Lith and Chief Ruschmeier explained to Council the changes they are purposing to the Fire Department Personnel Policy. The changes will be in the meetings and trainings making it more structured reported Chief Ruschmeier; Council discussed changes. Chief Ruschmeier recommends the Council accept changes as written. Turnquist moved and Jaeger seconded approving the changes to Article IV, section IV. The motion carried.
  2. Relief had meeting on 3/7/16 and reviewed the account balances; Council went over information. Chief Ruschmeier reported there has been a few calls this month, the situation with RMC is working well, Clerk to put in newsletter reminding people not to park between the Hall and Fire Garage; grass rig will need to come out through side door.
- G. TREASURE REPORT: The Treasury report noted that the General fund balance was \$825,602.54. The bond account is \$1,045.00 and the CD's total \$47,600.67, the total for all accounts is \$874,248.21. Turnquist moved and Ruschmeier seconded approval of the Treasure Report. The motion carried.
- H. APPROVAL OF CLAIMS: Jaeger moved and Ruschmeier seconded to approve the claims in the amount of \$131,235.63 (includes transfers). The motion carried.
- I. WATER SEWER REPORT: People Service recently inspected generator. Paul Dhoore who is new with People Service is on LFPD; Chief Ruschmeier will talk to in regards to New Germany Fire Department and daytime availability.
- J. ITEMS TO BE DISCUSSED:
1. Sara with Oberloh (auditor) presented the 2015 audit and reviewed with Council. Sara continued reviewing the audit and explained their findings; everything is in compliance from an auditors stand point. Sara pointed out if the City could ear mark or commit the unassigned funds if they choose, can always be undone if not needed; Van Lith explained the City is preparing for large payments coming on the bonds. Sara gave the option if Council needs more time to review audit she can file for an extension (45 day automatic) and it can be approved at April meeting. Sara also explained to Council the GASB 34 and New Germany being under the 2,500 population mark is a cash basis, try and ignore all you hear on this as it does not apply to this City. Van Lith explained to Sara the Council is very involved and the bank statements are included with the Treasure Report. Council and Sara had a brief discussion and Sara will file for the extension; put on the agenda for the April meeting.
  2. Darel Radde was present to discuss Camden Township and RMC ambulance service. Camden will not be constructing any buildings this year and RMC would be interested in the City and Fire Departments thoughts on the situation. Radde would like to continue with more of a longer term in the Hall and Fire Garage; Chief Ruschmeier stated he would need to bring up to the Fire Department. Radde thanked Council as it has been great here, the staff likes it and the response times have been great, they would like to continue with the arrangements or if the Council can come up with anything else they would be open to any other options. Mayor Van Lith stated the Legion should be asked if they would be okay for a longer arrangement, not affecting anything at the Hall, Fire Department will need to be asked if they

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would be okay with. Council feels it is an asset to the City as there are not all of Fire Fighters around during the daytime hours. Radde stated the ambulance is here mostly during the day, least amount of time here is the night shift. Radde went through their response times and are very satisfied. Chief Ruschmeier is also satisfied with the arrangements and does not see any issues with Fire Department but will have to bring back to them for approval; his recommendation will be to continue with RMC here in building. Jaeger stated she has heard nothing but positive remarks having the ambulance located here in the City.

3. Council discussed light quote for LED photocell lights on front of building. Turnquist moved and Ruschmeier seconded to approve the bid in the amount of \$450, for 2 LED photocell lights on the front of the building. The motion carried.

K. BUILDING PERMIT UPDATE: Nothing to report as of this time.

L. COMPLAINT LOG: Nothing to report as of this time.

M. PW REPORT: Van Lith showed Council the part that broke on bobcat, need to dismantle brush bin, sign has been ordered from County.

N. PARKS REPORT: Jaeger reported Easter Bunny March 19 at Hall, Commercial Club meets on the 28<sup>th</sup>. Lutheran High has moved in for ball practice and is cleaning up at field. Jaeger suggested to order dumpsters for park; delivery around April 1.

O. MAYORS REPORT: Fire Department Dance is April 1, Up South is the band.

P. CLERKS REPORT: Clerk Menth reported the clerks conference this year is May 2-6; this is her last year attending and will be given a project, possible stay Wednesday and or Thursday night, would split with Clerk from Watertown.

Solid Waste grant funds received in the amount of \$2726.25 which \$226.25 was for 2015 the remaining \$2500 is for 2016 Brush Agreement with Mayer.

Clerk and Council had a discussion on houses in town with debris and vehicles parking in grass and dragging mud on streets.

Clerk has asked for April 7, 11, and 12 off; Council had no issues.

Q. OLD BUSINESS:

1. Clerk gave quick report on private water and sewer and the County specifications; also linked Morrissey, Henning and Bolton and Menk together to get numbers together.

2. Hubert reviewed GovPay agreement, thought everything looked good but also to be noted he does not handle or experience these types of agreements. Hubert thought the cancelation clause of the agreement was good, cancelation clause is; it can be canceled with a 30 day written notice by either party, all equipment returned to GovPay. Turnquist moved and Jaeger seconded approving GovPay Utility payment services. The motion carried.

Q3. Council inquired on rear door – Horstman did look at and will be returning to repair.

R. NEW BUSINESS:

1. Council had discussion on residents attending Council Meetings. Council reviewed information from Carolyn Effertz.

2. Council had discussion on Part Time Public Works job description and what is the City's need. Turnquist, Ruschmeier and Clerk will meet April 5, 6:15 PM.

S. ADJOURNMENT: Turnquist moved and Jaeger seconded to adjourn meeting at 8:30 PM. The motion carried, all in favor.

Respectfully Submitted, \_\_\_\_\_ Twyla Menth, City Clerk