

## CITY COUNCIL MINUTES – JUNE 6, 2017

A CALL TO ORDER: The Regular City Council meeting was held on June 6, 2017 in the city council room of the New Germany City Hall. Mayor Van Lith called the meeting to order at 7:00 p.m., those present were: Mayor Van Lith, Councilpersons Shirley Jaeger, Ty Turnquist, and Cathy Ruschmeier, absent Nick Hartwig. Others present were: City Clerk – Twyla Menth. Audience members present were: Julie Aarsvold, Fred Radde, Bill Meloche, Steve Mielke and Lori Goebel.

B. CITIZEN COMMENT: Lori Goebel was present to discuss 10 MPH speed limit sign entering the Lindstrom Park.

C. APPROVAL OF AGENDA: Turnquist moved and Jaeger seconded approval of the agenda. The motion carried all aye. 4/0

D. APPROVAL OF MINUTES: Jaeger moved and Ruschmeier seconded approval of the May 16, 2017 minutes. The motion carried all ayes. 4/0

E. SHERIFFS REPORT: Officer Nothing at this time.

F. FIRE DEPARTMENT REPORT: Fire Chief Ruschmeier will be arriving later in the meeting.

G. TREASURE REPORT: Will come back to the Treasure Report. Ruschmeier moved and Turnquist seconded approving the Treasure report. The motion carried all ayes. 4/0

H. APPROVAL OF CLAIMS: Ruschmeier moved and Turnquist seconded to approve the claims in the amount of \$17,880.43. The motion carried all aye. 4/0

I. WATER SEWER REPORT: Seth with Bolton and Menk did not complete the phosphorus deadline as laid out at the March 15, 2017 meeting; is now completing and Lee Ortloff will update Council at the next quarterly report.

J1. Steve Mielke was present with the Baseball Club to go over the invoices for the Press Box project. Council and Steve Mielke had a discussion on invoices and how the procedure for bids will work in the future on City projects. After the sales tax is deducted if allowed (\$700) there is a shortage of around \$1300. Mayor Van Lith moved and Jaeger seconded to split the remaining bill with the Baseball Club. The motion carried all aye. 4/0

J2. Fred Radde and Bill Meloche were present to discuss annexation of the Radde Property. Meloche explained the type of business he is proposing to establish if he purchases Radde property. Meloche continued explaining the type of boat business that he would be operating. Meloche currently operates his business in Lester Prairie and will continue to do so, Radde property will be a showroom and storage with the potential of adding more buildings in the future. Meloche, Radde and Council discussed the annexation and water/sewer extension. Council was very clear and Radde also explained that Meloche will be the responsible financially for all water/sewer extension. They were thinking 5 years out at minimum and again Meloche is responsible financial party for extension, not the City in anyway. Council and Meloche discussed fire hydrants and this would also be part of the extension process and Meloche would be financially responsible for. Council also asked Radde if Hollywood township was on board with the annexation. Council suggested the Planning Commission to set up a meeting and review all of Meloche expansions proposals. Planning Commission will bring their recommendation back to Council after everything has been reviewed and discussed.

J3. Council reviewed the met Council forecasts of 422 households and 165 households. Ruschmeier moved and Turnquist seconded approving the Met Council population and household forecast for 2016. The motion carried all aye. 4/0

Moved back to the Treasure Report.

K. BUILDING PERMIT UPDATE: 2 new construction permits issues today June 6.

L. COMPLAINT LOG: Mayor Van Lith has a concern from a resident on State Avenue N; complaint is where the 55 mph speed limit sign is placed. Resident stated it is like dropping the Indy 500 flag, when people see the 55 sign in the 30 mph zone. Resident would like Council to consider moving the sign further to the north on 33. Council had discussion and they questioned if the City can move it since it is a County road; Clerk will check with the County if it is even possible to move to the north.

Fire Chief Ruschmeier is present to give Fire Department report. Chief Ruschmeier explained to Council they have been updating the current Standard Operating Guidelines. Chief Ruschmeier went over the few changes they have recommended to Council. Council and Chief Ruschmeier had a discussion on the relationship of the Fire Department and the Relief Association which are one of the same; discussion continued on the proposed meeting changes in the SOP or the Personnel Policy. Over ½ of the Fire Department has 20 plus years in, and many are staying steady on meeting and trainings and others are starting to not attend, needs to be a fair playing field for all noted Chief

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Ruschmeier. Motion by Jaeger and seconded by Cathy Ruschmeier approving the addendum to the Personal Policy. The motion carried all aye. 4/0

Chief Ruschmeier informed Council Fire Fighter Cody Smith is doing well and Jake Floer will be completing his agility training, will be ready for approval next month.

They have installed a lock box on the UFC building.

M. PW REPORT: Mayor Van Lith reported a belt was replaced on the lawn mower. They are still trying different lawn mowers; gave a brief report on the two they have tested. Someone has put brush in the compost bin again and they will be hauling to Mayer.

N. PARKS REPORT: Nothing at this time.

O. MAYORS REPORT: Nothing more to report.

P. CLERKS REPORT: July 9 -15 is a 7 day 500 mile bicycle ride will be going through Carver County; will be through New Germany area on day two July 10.

City of New Germany will be receiving a Green Step award for completing step 2 at the Minnesota Cities Annual Conference on June 14 – 16 at the Mayo Civic Center; I will not be attending and will receive the award at a later date.

GovPayNet is our web based payment site for Utility payments; this last month we received over \$1600 in online payments.

Clerk would like to attend the Municipal Clerks Advanced Academy in Owatonna on September 21 – 22, 2017, earn 6 education points towards next credentials; money is in the budget for Clerk education. Mayor Van Lith moved and Jaeger seconded approving the Clerk training. Motion carried all ayes. 4/0

Q. OLD BUSINESS:

1. Council reviewed and discussed Clerk-Treasurer job description, noted one change. Turnquist moved and Ruschmeier seconded approving changes and accepting the Clerk-Treasure job description. The motion carried all aye. 4/0

Council reviewed and discussed the part time office assistant, wages and newspaper ad; Council continued discussing wages, run ad for 2 weeks and will plan on reviewing applicants on the July 5 meeting date. Mayor Van Lith moved and Jaeger seconded approving the part time office assistant position and running the newspaper ad for 2 weeks. The motion carried all aye. 4/0

Council reviewed the Ordinance 107 Combing the Offices of City Clerk and Treasurer. Turnquist moved and Ruschmeier seconded Ordinance No. 107. The motion carried all aye. 4/0

Council will review the wage information for the Clerk-Treasure and will discuss at the next Council meeting.

2. Council reviewed the City of Hamburg Ordinance on prohibited connections to the sanitary sewer and the change of ownership verbiage. Council feels it is a good idea and will continue looking into how to implement into our current Ordinance.

R. NEW BUSINESS: Nothing at this time.

S. ADJOURNMENT: Ruschmeier moved and Turnquist seconded to adjourn the meeting at 9:02 PM. The motion carried all aye. 4/0

Respectfully Submitted, \_\_\_\_\_ Twyla Menth, City Clerk