

## CITY COUNCIL MINUTES – JANUARY 15, 2019

A CALL TO ORDER: The Regular City Council meeting was held January 15, 2019 in the city council room of the New Germany City Hall. Mayor Van Lith called the Council meeting to order at 7:00 p.m., those present were: Mayor Van Lith, Councilpersons Shirley Jaeger, Ty Turnquist, Cathy Ruschmeier(absent) and Nick Hartwig. Others present were: City Clerk – Twyla Menth. Audience members were: Justin Black and Brody Bratsch with SEH.

Council Member Nick Hartwig received his Oath of Office.

B. CITIZEN COMMENT- no comments

C. APPROVAL OF AGENDA: Turnquist moved and Jaeger seconded approval of agenda. The motion carried, unanimously. 4/0

D. APPROVAL OF MINUTES: Jaeger moved and Turnquist seconded approval of the January 2, 2019 Council minutes as printed. The motion carried, unanimously. 4/0

E. SHERIFFS REPORT: Yearly Sheriff Department report was reviewed. New City Officer; Joseph Bengtson his hours at this time will be 8 AM – 4 PM. Joseph will attend a future Council meeting.

F. FIRE DEPARTMENT REPORT: Mayor Van Lith updated the Council on the Hall Rental discussion from the Fire Departments last meeting. Fire Department will continue rentals for 2019. Fire Department recommends no more free rentals; everyone has to pay unless it is a city event. Fire Department is recommending price increase; \$300 single level or \$500 entire hall. Fire Department is also recommending certificate of insurance and updating the hall rental contract. Fire Department will be discussing if they will be keeping fountain pop and beer; they will let the city know their recommendation. Council had a long discussion on the hall rentals; if the Fire Department decides to discontinue hall rentals let the city know by July/August budget time. Council continued discussion on the free rentals; some have abused and others are deserving. Fire Department will need to update the hall rental agreement according to changes as needed.

Turnquist moved and Jaeger seconded to amend the current 2019 fee schedule increasing the hall rental rates as recommended by the Fire Department to \$300 single level and \$500 full rental. The motion carried, unanimously. 4/0

Jaeger moved and Turnquist seconded all rentals shall be accompanied by a certificate of insurance. The motion carried unanimously. 4/0

Turnquist moved and Jaeger seconded that all City Events are defined in the adopted 2019 Meeting schedule (Resolution 2018-27) with the addition of 4-H Educational Events. The motion carried, unanimously. 4/0

G. TREASURE REPORT:

- The December bank reconciliation was reviewed by Council.
- The Treasury report noted that the General fund balance was \$1,260,033.52, which includes the CD's balance of \$49,013.46. Turnquist moved and Jaeger seconded approval of the Treasure report. The motion carried, unanimously. 4/0
- A few corrections in the yearend report; corrections were in the interest (interest earned, revenue) for the month of December and bond disbursement on 12/31/18.

H. APPROVAL OF CLAIMS: Claims included the water transfer (\$46,000) and Fire Department repayment transfer of (\$15,000) along with the other monthly bills. Jaeger moved and Turnquist seconded approving the claims in the amount of \$71,883.40. The motion carried, unanimously. 4/0

I. WATER SEWER REPORT: No report.

J. ITEMS TO BE DISCUSSED:

1. Justin Black and Brody Bratsch were present from SEH. Justin noted that it has been 1 year since they have been with the city; relationship has worked well and feels like things have gone very well. SEH

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has the annual master agreement and supplemental agreement which is the general service agreement. Last year the city did not use anything out of the general agreement amount of \$6,000 and it is the same fee for 2019. This is not a retainer or loose it if you do not use it; only if the city uses services. The wastewater is a specific project outline and scope of the project; this is always done per project and brought to Council for approval, that will continue to whatever the specific project is. Justin and Council had a discussion on where things are at with the Wastewater; exploring grant for phase 2 of the plan.

Jaeger moved and Turnquist seconded approving SHE, City Engineer 2019 Master agreement and supplemental agreement in the amount of \$6,000. The motion carried, unanimously. 4/0

2. Council reviewed the Tour De Tonka map and route change for 2019; Steve Van Lith will be the contact.

3. City website according to LMC Attorney may be involved in a potential law suit for not being ADA compliant. Many cities are in a potential law suit on account of a new law that was passed for ADA compliance. Clerk has contacted Herald Journal on what the city needs to do to become ADA compliant; Clerk will work with LMC and Herald Journal for ADA compliance and report back to the Council.

K. BUILDING PERMIT UPDATE: Window permit.

L. COMPLAINT LOG: No report.

M. PUBLIC WORKS: No report.

N. PARKS REPORT: Meeting on the January 28<sup>th</sup>, 7 PM.

O. MAYORS REPORT: No report.

P. CITY CLERK REPORT:

- Clerk Convention is March 20 – 22, 2019 in St Cloud; convention fee of \$275, Hotel stay is \$104 per night plus tax. Jaeger moved and Hartwig seconded approving the MCFOA Clerk Convention attendance and hotel stay. The motion carried, unanimously. 4/0
- Clerk is requesting February 7, 11, 28 and March 4, 5 vacation dates. Jaeger moved and Turnquist approved requested vacation dates. The motion carried, unanimously. 4/0
- Sara Oberloh the city auditor has passed all her requirements with bachelors and masters in CPA and has now completed and licensed with the MN Board of Accountancy. Sara has become a partner to Oberloh; name has changed to Oberloh & Oberloh, Ltd.

Q. OLD BUSINESS: Republic recycling schedule is being corrected; Republic is mailing new calendars to the city. Hartwig reported that his garbage is getting missed; Council members reported they also are receiving calls from residents who have been missed.

R. NEW BUSINESS: None at this time.

S. ADJOURNMENT: Hartwig moved and Jaeger seconded adjourning the meeting at 8:01 PM. The motion carried, unanimously. 4/0

Respectfully Submitted, \_\_\_\_\_ Twyla Menth, City Clerk-Treasurer