

## CITY COUNCIL MINUTES – FEBRUARY 20, 2018

A. CALL TO ORDER: The Regular City Council meeting was held February 20, 2018 in the city council room of the New Germany City Hall. Mayor Van Lith called the meeting to order at 7:00 p.m., those present were: Mayor Van Lith, Councilpersons Shirley Jaeger, Nick Hartwig, Cathy Ruschmeier, Turnquist was absent. Others present were: City Clerk – Twyla Menth and Fire Department Chief Dan Ruschmeier. Audience members present were: None present.

B. CITIZEN COMMENT: No citizen comments.

C. APPROVAL OF AGENDA: Jaeger moved and Hartwig seconded approving the agenda with moving claims down on the agenda. The motion carried, unanimously. 4/0

D. APPROVAL OF MINUTES:

1. Van Lith moved and Hartwig seconded approval of the February 7, 2018 minutes. The motion carried, unanimously. 4/0
2. Jaeger moved and Hartwig seconded approving the January 23, 2018 Planning Commission minutes. The motion carried, unanimously. 4/0

E. SHERIFFS REPORT: Monthly report was available for review. Press release from Sheriff Jim Olson announcing his retirement was issued to City when Clerk was on vacation. Discussion on if the City wanted to participate in the drug take back program April 28 from 10 – 2 at the New Germany City Hall. Mayer is every other year which would be next year; New Germany will host the drug take back this year.

F. FIRE DEPARTMENT REPORT: Chief Ruschmeier purchased much needed supplies for the fire garage and a door lock for the office in garage. Clerk mentioned City could request early tax settlement from the County; few weeks early as this may help with the fire contracts. Council had discussion and decided to request the early release. Chief Dan Ruschmeier reported to Council that he is trying to coordinate first responder training for all of the new fire fighters at the same time; more cost effective.

G. TREASURE REPORT: The Treasury report noted that the General fund balance was \$1,267,579.09, which includes the CD's balance of \$48,284.24. The January bank reconciliation, end of quarter report, and the 2017 online payment report were also included. Jaeger moved and Ruschmeier seconded approval of the Treasure report. The motion carried, unanimously. 4/0

H. APPROVAL OF CLAIMS: Ruschmeier moved and Jaeger seconded to approve the claims in the amount of \$9,695.41. The motion carried, unanimously. 4/0

I. WATER SEWER REPORT: Lee provided quarterly report. Ortloff, Menth and Cavett (SEH) are continuing to work on the phosphorus and sewer pond permit with MPCA. Orloff, Menth and Hoerr (MN Rural Water) attended a meeting today on the Well Head Protection Plan and will continue working on plan.

J. ITEMS TO BE DISCUSSED:

1. Council and Planning commission will host the Comp Plan Public Hearing on April 24, 6 PM at the New Germany Hall.

K. BUILDING PERMIT UPDATE: No building permits.

L. COMPLAINT LOG: No complaints at this time.

M. PW REPORT: Van Lith reported on the lawn mower purchased last year and mentioned the trade in program that Bob's Repair offers. Council had discussion and minutes were researched from July 5, 2017. Van Lith noted if we keep this lawn mower we will need to change oil, new blades, and replace belts for upcoming season, this could cost \$300- 400. Clerk read minutes and the mower needs to be under 200 hours for the \$900 trade in program; current mower has 124 hours and would be eligible. Council had a discussion on the benefit of the trade in program. Ruschmeier moved and Jaeger seconded to move forward with the \$900 trade in program. The motion carried, unanimously. 4/0

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N. PARKS REPORT: February 26, 7 PM next meeting at City Office.

O. MAYORS REPORT: Nothing to report at this time.

P. CLERKS REPORT: Light at WTP; Council had discussion, wait until Turnquist has returned. Received the \$7500 grant that was applied for.

Will need new election judges that are able to run electronic equipment; possibility of iPads for registration this year.

Employee review will need to be set up: Clerk work anniversary was February 3, four years with the City.

Q. OLD BUSINESS: Nothing at this time.

R. NEW BUSINESS: Nothing at this time.

S. ADJOURNMENT: Jaeger moved and Ruschmeier seconded to adjourn meeting at 7:35 PM. The motion carried, unanimously. 4/0

Respectfully Submitted, \_\_\_\_\_ Twyla Menth, City Clerk-Treasurer