

CITY COUNCIL MINUTES – APRIL 2, 2019

A. CALL TO ORDER: The Regular City Council meeting was held April 2, 2019 in the city council room of the New Germany City Hall. Mayor Van Lith called the Council meeting to order at 7:00 p.m., those present were: Mayor Van Lith, Councilpersons Shirley Jaeger, Ty Turnquist, Cathy Ruschmeier (absent) and Nick Hartwig. Others present were: City Clerk – Twyla Menth. Audience members were: Mitch Grove with LTD Broadband.

B. CITIZEN COMMENT- no comments

C. APPROVAL OF AGENDA: Jaeger moved and Turnquist seconded approval of agenda. The motion carried, unanimously. 4/0

D. APPROVAL OF MINUTES: Turnquist moved and Jaeger seconded approval of the March 19, 2019 Council minutes. The motion carried, unanimously. 4/0

E. SHERIFFS REPORT: No report.

F. FIRE DEPARTMENT REPORT: Cement repairs have been completed in Fire Garage. April 26 is the Fire Department dance at the Hall.

G. TREASURE REPORT:

- The Treasury report noted that the General fund balance was \$1,281,531.82, which includes the CD's balance of \$49,147.42. Jaeger moved and Turnquist seconded approval of the Treasure report. The motion carried, unanimously. 4/0
- Quarterly report was provided to Council for review.

H. APPROVAL OF CLAIMS: Turnquist moved and Jaeger seconded approving the claims in the amount of \$21,003.79. The motion carried, unanimously. 3/0

I. WATER SEWER REPORT:

1. Lee Orloff will be at next meeting; had issue in one of the other cities today. Clerk gave report on the Water Supply Plan; Lee was the person who completed and submitted the Water Supply Plan. City will need to submit the certificate of adoption to MN DNR; City will then have 6 months (originally, I stated 90 days) to complete and adopt a Critical Water Supply Ordinance. Turnquist moved and Jaeger seconded approving the Water Supply Plan for New Germany. The motion carried, unanimously. 4/0
2. I. 2-3 will be tabled until next meeting when Lee Orloff is present.

J. ITEMS TO BE DISCUSSED:

1. Mitch Grove with Broadband supplied Council with specifications (drawings) of the equipment they would be placing on the Water Tower. Mitch continued explaining the equipment that would be placed on the Water Tower and how they would place it. Council and Mitch continued discussion on protective measure that would be used to protect the Tower. Clerk is checking the insurance policy to see if there is any maximum height clause. Mitch explained the electrical costs associated with equipment; a few dollars per month. Mitch also noted to Council payments start when equipment is up and running; compensation is \$50 per month, \$600 annually. Turnquist moved and Jaeger seconded approving the contract with LTD Broadband contingent on insurance issue and attorney review of the contract. The motion carried, unanimously. 4/0

K. BUILDING PERMIT UPDATE: Water heater and a re-roof permit were issued.

L. COMPLAINT LOG: A person was sighted dumping debris in the Park behind the Hall; Sheriff was called and incident is under investigation. Mayor Van Lith will check if there are any additional piles of debris in the park area and dispose of if needed.

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Dumping of debris and rocks behind 480 Park Street East; will be cleaned up as soon as the weather cooperates reported Steve Van Lith.

M. PUBLIC WORKS: Van Lith reported that the culvert has opened up on Black Forest Road; Henning's will be making repairs this spring or summer.

Steve Van Lith reported the seasonal worker Rick Todd has submitted his resignation and turned in his keys; Rick worked for the city since 2016. Hartwig moved and Jaeger seconded approving the resignation of Rick Todd effective April 2, 2019. The motion carried, unanimously. 4/0
Council had a discussion on a few potential workers that would be interested in the position. Council decided the Clerk shall check with the LMC to see if the position would need to be posted and go through the application process or can a person be designated that previously applied. Council informed Clerk to move forward accordingly with LMC recommendation.

N. PARKS REPORT: Cooler has arrived and is in the concession stand. Meeting on April 22, 7 PM.

O. MAYORS REPORT: Mayor Van Lith read a thank you card from Ron Stahlke family.
Mayor Van Lith also reported it appears the Fire Department will not be doing the Hall rentals in 2020; implement into city budget at budget time.

P. CITY CLERK REPORT:

- CD is up for renew; Clerk went through current rates and terms available. Hartwig moved and Jaeger seconded approving to renew the CD for an additional two years with the APY rate of 2.30%. The motion carried, unanimously. 4/0
- Clerk Convention – Clerk gave report on classes that she attended at the Clerk Convention.

Q. OLD BUSINESS:

1. Turnquist noted that no changes will be needed to Ordinance 101 A; in the codification of ordinances it covers the fee and the process.
2. Extension had been granted until May 31, 2019; workshop date of April 11, 2019, 7 PM.
3. Door does not lock from the inside; Council had a discussion on safety options. Hartwig will supply quote for glass and deadbolt, Clerk will get quote for panic button and order mace for office.
4. Turnquist will finish project and then be able to concentrate on scheduling the remaining employee reviews.
5. The website ADA compliance update is almost complete; reminder when trying to navigate with key board it is through the tab key.

R. NEW BUSINESS: Clerk explained the small cell wireless right of way information that was provided by LMC today; as of April 15, if you do not have a policy or ordinance in place a wireless provider could put equipment on the city signs, poles with out any knowledge or approval from the city. After April 15 you will not be allowed to adopt a policy or ordinance according to LMC information. Council had discussion and reviewed Small City Wireless Guidelines policy from another city. Turnquist moved and Jaeger seconded approving Small Wireless Facility Design Guidelines Policy for the City of New Germany. The motion carried, unanimously. 4/0

S. ADJOURNMENT: Hartwig moved and Jaeger seconded adjourning the meeting at 8:15 PM. The motion carried, unanimously. 4/0

Respectfully Submitted, _____ Twyla Menth, City Clerk-Treasurer